



To attend in person:

The CUB, 2nd floor, the junior ballroom.

To join via Zoom:

<https://wsu.zoom.us/j/91407917022?pwd=U1UyMFBxWENreG5ScGFiN3B6Q2YvZz09>

Meeting ID: 914 0791 7022

Passcode: 598325

GPSA Senate Attendance Form:

<https://forms.office.com/r/GSqts8TZjT>

GPSA Senate Absence Request Form:

<https://forms.office.com/r/YUiuuW1Pg1>

Issue response form

<https://forms.office.com/r/XD82BGiV5K>

If you want to add items to the agenda, please email the Executive Vice President by the Wednesday before Senate meetings. Minor edits to this agenda can also be suggested over email.

Pay close attention to the Guest Speaker. You are expected to engage in conversation and ask pertinent questions. Some prior research is encouraged so that questions and comments are well-informed.

Here's the agenda:

- 05:30 | Call to Order
 - ☞ History
 - 1971: Board of Regents approved that Graduate Students Association be Recognized as a separate entity from ASWSU
 - 1971: GSA proposed a decreased Athletic Fee for grad students due to time constraints and low participation.
 - Mid 1980s: GPSA developed TA training workshop
 - 1986: NAGPS (national association of graduate-professional students) was established on the WSU Pullman Campus.
 - 1989: Frist Grad student research expo
 - 1990: GPSA Day observed at WSU
 - 1994: Graduate student health insurance coverage by WSU as introduced by GPSA
 - 1996: GPSA Study Center in Library
 - 1997: Affiliate funding provided g-p RSO
 - 1999: President urged the importance of having GPSA Representation at all WSU campus including Tri-Cities, Spokane, and Vancouver.



- 1999: Held first GPSA/OGRD (Office of Grant and Research Development) Grant Writing Workshop
- 2003: Created all grad-prof student list service
- 2005: Created first winter social
- 2006: Created a Legislative Liaison to work with WSA & create legislative agenda
- 2006: Created Athletic committee to purchase tickets
- 2008: Evening Childcare Subsidy introduced; PD Grant for research funding: up to \$3,000 per student.
- 2015: GPSA secured Graduate Student Insurance
- 2016: The PDI begins through a partnership with the Graduate School and the Office of the President; GPSA partners with the WSU showcase to begin the Research Exposition
- 2017: Resolution in Support of Undocumented and Non-Citizen WSU Students, and Resolution in Condemnation of White Supremacy and Neo-Nazism.
- 2018: Resolution of Indigenous People's Day Proclamation published; Advocacy to preserve Student Stipends; Initiated the Senator SEED Grant
- 2019: Partnership with WSU Childcare Center for long-term Evening Childcare Program finalized; Resolution Urge Prosecutor Denis Tracy to Retry Hargraves and Joint Resolution to add "Citizenship and Immigration Status" EP15 are passed; Expanded Scholarship funding program.
- 2020: Dissertation Grants program initiated
- 2021: Approval of the Graduate Student Bill of Rights
- 2022: After school program initiated

☞ GPSA Vision & Mission

- The Vision of GPSA: The Graduate and Professional Students Association (GPSA) is the representative body for graduate and professional students at Washington State University. According to the enrollment data, GPSA serves around 14% OF WSU students' community.
- The primary role of GPSA is to provide academic and professional support services and programs. Through active participation and membership in numerous university committees and organizations, the GPSA provides graduate and professional students with representation and a forum to address student needs.
- GPSA strives to support WSU's graduate and professional student s academically, financially, and experientially.
- It's not all the compasses we are just representing the graduates and the professional students in the level of at the level of Pullman. We hope to have the connection with other campuses, but until now we had the connection through the SGC.
- The Mission of GPSA: Instill a culture of community and service.
- Improve transparency and institutional memory to lay the foundations for future GPSA boards and work.



- To advocate not only for professional life, but also personal lives of graduate and professional students
- To work towards more engagement with senators and graduate and professional students broadly, with the goal of strengthening an atmosphere of shared trust and safety between students and student leaders.

☞ GPSA Structure

- Ajay Barman – President and Executive Board Chair
- Marwa Aly – Executive Vice President and Budget Chair
- Tathagata Pal – VP of Legislative Affairs and Chair of Legislative Affairs
- Sajjad Mahmud – Chair of Professional Development Initiative
 - we are trying to help graduate and professional students to develop their skills. That will help them throughout the academic year and academic journey, and also in professional life, so feel free to join with us, and we'll have so much fun in terms of professional things.
- Ashley Wells – Chair of Internal Affairs
 - My name is Ashley. I am a second year Phd. Student in American studies and culture, and I am also the Internal Affairs chair for GPSA. In terms of internal affairs. We manage everything internally within GPSA. One of the biggest things that we do is we manage and schedule out the election's timeline. So, any election for senators at large, senators, college reps, or college reps at large or for the executive team, are all managed and structured by internal affairs. We also manage all internal documents and a few other things just regarding all things to do with the internal procedures of GPSA. So if you're interested in that. Please feel free to join the Internal Affairs Committee.
- Madison Honig – Chair of Community Affairs
 - My name is Madison Hoenig. I am a second year Ph. D. Student in the anthropology department. So I am the chair of community affairs. So community affairs is really focused on holding events and building partnership. With, you know organizations in within Wsu and also the broader local community. So in Pullman, this year, we're really gonna be focusing on 2 key issues. So that's food security and also community security. So if you're interested in those topics, then I would love to have you on my committee. And it's good to see some familiar faces and some new faces. So I'm excited for this year.
- Rose Maleki – Chair of University Affairs
 - I'm the chair of the University, affirms what my committee does is. So we have more than 40 different university committees and in most of them they need graduate students representation. Most of the time we ask for volunteers. So you should know that we have 2 different committees. One of them is GPSA committee, and all of you are required to be part of either of these different committees. But what I'm talking about now is university committees, and we always ask for volunteers who like to be



the voice of their classmates, their peers, and their cohorts in many different things from academic efforts to board of conduct, or UREC, so it depends on you. I want to emphasize that GPSA must be in what you do. GPSA committees are part of your assignments every week. But university committees are not, but we will be more than glad to give more explanation about different committees and help you with them. Thank you so much.

- **Jeremy Boutin – Chair of Programming**
 - hello everyone. My name is Jeremy Boon. I'm a third year Ph. D. Student in molecular plant sciences. I am the chair of the programming committee, so otherwise known as the Party Planning Committee. We plan all of the fun social events throughout the year to kinda get graduate students to be more active on campus and embrace more of a community. You might have noticed we have a week of welcome next week. So these are some of the events we will be planning throughout the year, and I expect all of you to show up next week for all of my fun events, and if these are some of the fun things you'd like to plan feel free to reach out sign up to join my committee. And yeah, I'm excited to work with all of you throughout the year.
- **Andrew Sutherland – Chair of Communication**
 - Hi, there! My name is Andrew Sutherland. I am a communications study. Ph. D. Student at the Murrow College of Communication, and I am your director of communication. What that position entitles is, basically, I handle communication messaging. I'll be in my committee will be operating the social media pages as well as editing our websites other big things. We handle promotion of events as well as trying to work on university wide emails. But another major thing we are working on this year is going to be trying to figure out ways to promote graduate students and their accomplishments, not just GPSA, but other graduates within your departments, with opportunities to get media exposure with various other institutions at WSU, such as the Daily Evergreen, the radio station and cable 8 news as well as potentially a podcaster.
- **Amir Moadab – Chair of Awards & Scholarships**
- **TBA – Chair of Grants**
- **Advisor Matt Shaw**
 - Helps with spending money, putting on events, approve travel and who to figure out to who to talk to on campus.
 - Office is in the CUB 320.
- **Mason Menser – Office Assistant for GPSA**
 - Will facilitate most of the paperwork and helping with purchasing orders.
 - Helps with the executive board and the needs of GPSA.

∠ GPSA Committees

∠ Executive board duties

- Attend weekly executive board meetings



- File Executive Board Reports before Senate Meeting
- Chair their respective committee
 - Keep record 7 attendance of each committee meeting
- Serve on at least 1 University committee
- Keep updated transition documents
- Keep track and update their committee budget.

☞ Programs and Services

- GPSA has a lot of programs and services for the students. And this is a platform to let you know about all this, so you can take it to your constituents.
 - Study Center – G row in the library
 - Marwa Aly: You just swive your card and go it go inside anytime. There is a branding service there, there. I know that the computers are not working right now, but we are working, going. Either fix these computers or purchase new computers for you, but it's a great space to study or do research just in a silent environment.
 - Professional Development
 - Sajjad Mahmud will mention the events and schedule that will be taking place.
 - Childcare
 - After school program and summer camp with the Y.M.C.A.
 - Plus family activities with the WSU child care center.
 - Research Expo
 - We print the poster for you, and then we have our orders, for I think 3 places between 10 categories and provide graduate students the opportunity to talk about their research. Awards are between \$800, \$500, and \$300 based on placement.
 - Dissertation Grants
 - If a graduate student passed their preliminary exams, and graduate students can apply for the dissertation grant up to \$500 to fund their dissertation.
 - Travel Grants
 - Whether for internship, working in a lab, or attending an internation or domestic conference, graduate students can apply for funding.
 - We are working on improving the funding process to help graduate student get access to more funds. However, it is a reimbursement process. Where you pay out of pocket and then GPSA will reimburse you the money.
 - Excellent Award
 - Nominees of 11 different categories. You can nominate yourself or nominate others.
 - Social Activities
 - There are a lot of activities being planned out by Programming



chair Jeremy Boutin.

- 06:00 | Guest speaker
 - ☞ CUB administration –
 - Karee Shaw – Director, Facilities, & Operations
 - Spencer Desmarais – Assistant Director, Event Services and Operations
 - **Karee Shaw:**
 - Original Compton Union Building (CUB) opened in 1952 at the cost of \$3 million.
 - In 1967, \$4 million paid for substantial upgrades and additions including the auditorium
 - The 70s included two renovations upgrading interior spaces and adding to the Auditorium
 - Take a look around the meeting rooms (Lower Level) and Stairwells to see how the CUB has changed over the years: hotel, bowling ally, etc.
 - 2005- proposal for the most recent renovations approved
 - Renovation completed and CUB reopened in August of 2008
 - Total cost of renovation \$86 million
 - Student fee funded facility: 70% of operating revenues come from student fees, 30-year bond payment approximately 60% of expenses.
 - 250,000 sq. ft., 6 floors serving students and the WSU Pullman Community.
 - Busiest facility on campus- 8,000 students through weekdays during academic year.
 - Approx. 5,000 reservation for event spaces, meeting rooms, and tables annually
 - 6 Resident Departments, 12 RSO Tenants, 2 University Service Centers, Dining, Financial, retail and basic need vendors.
 - CUB Administration falls under the Division of Student Affairs and includes:
 - Operations staff managing and supporting the facility and event spaces.
 - Scheduling staff to support all reservable spaces.
 - Employ approximately 60 student staff across multiple areas.
 - Guided by cub advisory board (15 members, student majority)
 - To schedule events visit: mymazevo.com or cub.wsu.edu/spaces/space-reservations/ or visit CUB 140
 - Events:
 - Meet with a CUB scheduler at least 15 days before event
 - Register event in Presence
 - All RSOs have access to one Event Space Fee Waiver per Year
 - University Catering at 20% discount or use a CUB vendor.
 - Meetings:



- RSOs may schedule an unlimited number of meetings in the CUB (limited to 2 hours in duration)
- RSOs may bring individual snacks to meeting spaces, meals provided to attendees must be purchased through University Catering or Cub Vendor
- Public Spaces and Social Events:
 - multiple lounge spaces and study areas that include pool table and board game areas
 - Prayer/Meditation spaces
 - Programmed Events: movies, speakers, signature events
- Questions: None
- 6:30 | 15-minute Break
- 6:45 | 10-min Ice Breakers
 - Break up into groups. Say your name, department, favorite Ice Cream Flavor, Why did you join GPSA? What are your expectations about your role at GPSA?
 - Before Ice breaker, Rose Maleki discusses different zones and how to break out of your comfort Zone.
 - Comfort Zone – based on expectations and you feel safe, but there is no learning taking place.
 - Fear Zone – still unsure about what to say or what to share. It is a privilege to come out of your comfort zone.
 - Learning Zone – you can expect to share with others, learn new things, and have new experiences.
 - Growth Zone – we create new goals and you are flexible with the goals you can achieve. You can address new objectives and not influenced by your biases.
 - Mapping your social locations
 - Based on your citizenship status, your sex, your religion, your gender, race, class status, ability or disability, your sexual orientation, age, and different experience. It is important to recognize and talk to people with different experiences.
 - 10-minutes to do the icebreaker.
- 6:55 | Duties
 - 1. Has legislative authority on most general matters that affect GPSA as a whole
 - GPSA Matters
 - Annual budget approval
 - Constitution and Bylaws decisions
 - Senator apportionment numbers
 - GPSA Evening childcare policy
 - Improve GPSA grant procedures
 - University Matters – letters of support, MOUs



- Elson S. Floyd Honorary Degree – Letter of Support
- Make decisions related to fees.
 - Ex. Voted no to Chinook Student Center Fee \$99/semester; Spring 201 voted.
 - Approved transportation fee increase, spring 2018
- 2. Acts as an advisory and consultative body on any matter that may affect graduate and professional students.
 - Transportation planning
 - Health care insurance business policy changes
- 3. Has the responsibility to recommend potential university policies related to graduate & professional students
 - Residual tuition policy, GPSA worked with the administration to remove this from our fees. Saved our graduate students \$173 per semester.
- Who are GPSA Senators
 - Senators are the voice for their respective departments in the Senate
 - Senators primarily represent their departmental colleagues (1:79 ratio)
 - Exception for at-large Senators who represent their college colleagues.
- Duties
 - 1. Attend all Senate Meetings and assigned GPSA Committees Functions
 - Go to the Handbook, Appendix C- third from the last page
 - Attendance Policy
 - Miss no more than 20% of regularly scheduled Senate Meetings.
 - Miss no more than 20% of regularly scheduled committee functions.
 - Proxies
 - A Senator may send a proxy to replace them at one (1) Senate meeting and (1) committee function
 - Digital Attendance
 - Fall 2023 digital attendance will be counted as attendance with excuses.
 - **Question:** Can the proxy vote?
 - **Marwa Aly Answer:** No, the proxy cannot vote.
 - 2. Communicate with appropriate constituent group
 - 3. Encourage their colleagues to identify new issues of importance of GPSA and bring these issues to Senate
 - 4. Serve on one GPSA committee & attend all Committee meetings
 - E.g. internal affairs, professional development, etc.



- 5. Consider serving on one university committee
 - The opportunity to represent all graduate & professional students and learn more about what's going on at the university.
- Before Meetings
 - Check emails
 - Read the agenda material
 - Present the issue on the senate agenda to Your colleagues at their department meeting and solicit input
 - Be prepared to ask questions and participate in discussion
- How to get an item on the Agenda:
 - A senator may submit the item to the VP/Senate Chair - Wednesday before Senate Meeting
 - A senator may raise an issue with the relevant GPSA Committee
- Agendas go out on Friday before the meeting. Changes should be made by Executive board members by Tuesday and for Senators by Wednesday.
- Language Requirement Changes
 - “During the GPSA retreat (8/20/2023), Dr. Berry told GPSA that last semester, was the initiated point that it changed the language requirement for the graduate students because we had a student in this meeting that asked it here about the language requirements, and they have a load, a long discussion with multiple students and Senators.”
 - “This raised many issues about language to hear for the international students. And new that we will change it. There are new here are new requirements. They deleted the English requirement from many, many countries. Whenever your transcript said that you studied in English then you don't have to have to have, like both the TOEFL or the IELTS.”
- Conclusion
 - Before the meeting
 - Read the agenda materials.
 - Submit an item by Wednesday before the meeting.
 - Through the meeting
 - Attend the meeting.
 - Ask questions and participate in discussion.
 - After the meeting
 - Share the minutes with your constituents and CC the office assistant.



- 7:10 | Senate Meeting Structure

- ◊ Purpose

- Give opportunity to Senators to voice interests/concerns.
 - Discuss
 - Debate
 - Engage
- Conduct business and make decisions.
 - Polite
 - Professional
 - Patient
 - Positive
- Learn about GPSA matters and University Matters
 - Guest Speakers
 - Important for providing information relevant to graduate & professional students
 - Allows for better decision-making
 - Opportunities to Network

- ◊ Requirement for attendance

- ◊ Robert's Rules & Voting

- Is Hot Dog a Sandwich activity.
 - Senator gave a motion for discussion on the topic is a hotdog a sandwich.
 - A senator stated "Second."
 - Discussion:
 - **Senator 1:** So what I believe is like in the sandwich, there are 2 piece of breads. But actually, in the hot dog, it's just a one piece of bread which is like cut in half and then smooch it together afterwards.
 - **Senator 2:** "I would like to point out that it's basically a sub with a different processed meat in it."
 - **Senator 3:** "Well, I've eaten a hotdog couple of times, and it tastes good. But I'm not sure you know whether it's a sandwich or not."
 - Marwa Aly closes floor for discussion and open the floor for voting.
 - GPSA members split themselves into 3 groups and voted
 - Hotdog is a sandwich votes: 13
 - Hotdog is not a sandwich votes: 55
 - Abstain: 11
 - Marwa Aly: "At this point, according to the attendance at this point, we found that we passed the majority, the two-third and the most channel has passed, and cook a hot dog is not a sandwich."



- Robert's Rule & Voting: Big Picture
 - This is a deliberative body; we have to be able to make decisions and take action
 - We do that through RESPECTFUL discussion, informed debate, informal conversation, and lastly, parliamentary procedures
 - Every discussion should be evaluated first by whether or not it fulfills the purpose of GPSA. Ask "Does this comment/debate/action improve the quality of grad/prof education and student life at WSU?"
- Voting Procedures (see bylaws for more information)
 - Each voting member of the Senate physically present at a given Senate meeting may cast only one (1) vote
 - Quorum is defined as fifty (50_ percent of the following:
 - The number of filled Senate Seats, plus
 - The number of District Representatives, plus
 - One (1) for the VPLA, plus
 - One (1) for the President.
 - Vice President only votes if there is a tie
- Bylaws
 - Constitution
 - Establishes the GPSA Senate and GPSA as an Organization
 - Requires 2/3 votes to change
 - Bylaws
 - The written rules by which an organization is governed.
 - Set forth the structure of the board and organization.
 - Determine the rights of participants.
 - Determine the procedures by which rights can be exercised.
 - "CANNOT CHANGE/OVERRULE/DISREGARD BYLAWS WILLY NILLY"
 - Questions:
 - **Senator:** Earlier, you walked us through a number of opportunities, like scholarships and grants that GPS has for our members. So my question is, when you are an executive member or a senator, does that disqualify you from applying for any of those?
 - **Marwa Aly:** No, you are a student and you have a right to apply.
 - **Tathagata Pal:** Only the chair of the scholarships committee cannot apply to any of those scholarships. So the only unfortunate guy here is over there, Amir.
- ∄ Announcement: open college rep position on the board.
- 7:30 PM | Adjournment

GPSA Executive Board Reports



If you need clarification or have any questions, please get in touch with the corresponding individual.

President and Executive Board Chair– Ajay Barman; presgpsa@wsu.edu

Task Completed:

- Plan and conduct executive board meeting
- Plan and conduct executive team meeting
- Travel grant application review
- Plan executive retreat
- Tabling for Graduate School meet and greet
- Purchase swags

Meeting attended:

- Weekly GPSA executive team meeting
- Bi-weekly GPSA executive board meeting
- Meeting with Connor Haggerty (WSU State Government Relations)
- Meeting with Pullman city council member Nathan Weller
- SGC legislative affairs meeting
- SGC full committee meetings
- Special meeting with Travel grant chair
- Meeting with Dr. Ellen Taylor
- Leadership meeting at WSU Organic Farm
- Meeting with ASWSU DOLA
- Special meeting with WSU Transportation



Executive Vice President and Budget Chair– Marwa Aly; vpgpsa@wsu.edu

Task Completed:

- Wrap up the budget for 2022-2023.
- Structure suggested budget for 2023-2024.
- Travel grant summer applications.
- Summer day camp program.
- Enrollments for the after-school program.
- Facilitate purchases/ Purchase swags.
- GPSA presentation to the international student
- Prepare senate orientation.
- Schedule Fall senate meetings
- Schedule RSO Fall training.

Meeting Attended

- Weekly GPSA executive meeting
- SGC meeting
- Introductory meeting with the CUB
- Budget meetings
- Transportation/ASWSU/GPSA
- Meeting with Pullman city council member Nathan Weller
- SGC meetings
- Special meeting with Travel grant chair

- Meeting with Dr. Ellen Taylor

Vice President of Legislative Affairs and Chair of Legislative Affairs– Tathagata Pal;
gpsa.vpla@wsu.edu

Task Completed:

- Planned the upcoming school year with focus on finalizing this year's GPSA legislative agenda using surveys from the grad and professional students at the State level
- At the City level, started lobbying for getting back direct bus route from the apartment land to the campus
- At the Federal level, partnered with NAGPS to visit the Capitol at DC in October
- At the University level, I started working on food security and community safety. Working with the WSU graduate school to lobby for installing CCTV cameras in graduate housing parking lots.
- At the University level, I am working with the GPSA Community Affairs Committee chair to work with the cougar food pantry to better support them



- At the University level, I am also working with the WSU government relations office to lobby better for students both in Federal and State level
- Tabling for Graduate School meet and greet
- Travel grant application review
- Attended summer legislative advocacy camp organized by Washington Student Association (WSA).

Meeting Attended:

- Weekly GPSA executive team meeting
- Bi-weekly GPSA executive board meeting
- Meeting with Connor Haggerty (WSU State Government Relations)
- Meeting with District 9 Representative Joe Schimck
- Meeting with Pullman city council member Nathan Weller
- Meeting with Scott Avery
- SGC legislative affairs meetings
- SGC full committee meetings
- Special meeting with Travel grant chair
- Meeting with Dr. Ellen Taylor
- Leadership meeting at WSU Organic Farm
- Meeting with ASWSU DOLA

Chair of Internal Affairs- ; gpsa.internal@wsu.edu

Task Completed:

- Scheduled Summer Open Senator Application Timeline
- Created and opened senator application and planned marketing efforts with Chair of Communications
- Created and publicized Official GPSA Roster

Meeting attended:

- Bi-weekly GPSA executive board meeting
- Introductory Meeting w/ Marwa (Open senator applications & Orientation)

Chair of Communications-; gpsa.communications@wsu.edu

Task Completed:

- Website training and GPSA Website meeting with Kevin Townsend.
- Completed American Disabilities Act training/
- Began editing RSO, Vacant Senator Positions, and GPSA Representatives with temporary headshots.



- Planning Graduate student promotion and advertising graduate students accomplishments.
- Develop connections with other communication resources on campus: The Daily Evergreen, Cable8, KUGR, etc.

Meeting attended:

- Bi-weekly GPSA executive board meeting
- Meeting with Marketing Kevin Townsend for website and marketing training.

Chair of Professional Development Initiative– ; gpsa.pd@wsu.edu

Tasks Completed (in coordination with PDI GA):

- Distribution of Grammarly account for Fall 2023
- Planning and scheduling of PDI Fall 2023 events
- Planning of PDI Spring 2024 events
- Preparation for Graduate Student Meet and Greet on 15th August

Meeting attended:

- Weekly GPSA executive meeting
- Bi-weekly PDI executive meeting

Chair of Awards & Scholarship- at gpsa.scholarships@wsu.edu

Tasks Completed:

- Investigation in possible changes in the process of applications and the procedure of events
- Budget allocation and preparation for expenses
- Timeline estimation of opening and closing the applications
- Ask other graduate students about possible changes in rubrics to be more inclusive

Meetings attended:

- Bi-weekly GPSA executive board meeting
- One-time meeting with former chair of A&S



Chair Programming-; gpsa.programming@wsu.edu

Tasks Completed:

- Clearly outline GPSA Programming Committee Goals for the 2023-2024 Academic School year and devise a plan to accomplish these goals.
- Construct a survey to be given out in the beginning of the academic year to better understand and plan the type of events graduate and professional students would like to see in the upcoming year to ensure increased student involvement.
- Plan **Welcome Back Week** (8/21/23 – 8/25/23).
 - Plan 5 separate events for the second week of Fall 2023 semester to increase student knowledge of and participation in GPSA. Events are as follows: **Welcome Back Hike** (Monday, 9/28/23), **Ice Cream Social** (Tuesday, 9/29/23), **Welcome Back BBQ** (Wednesday, 9/30/23), **Terracotta Pottery Night** (Thursday, 9/31/23), Fall 2023's first **Restaurant Friday** at Mela Bangladeshi Cuisine (Friday, 9/1/23).
 - Ensure all necessary paperwork is filed for each event including but not limited to: Room/Venue reservation, Event Registration, Drink/food Catering, Equipment reservation, Sign in attendance plan and Agenda for volunteer(s).
 - Design necessary advertisements: Posters/Flyers, CUB Flush Flash, CUB electronic monitor, GPSA website, social media post, Friday Focus, ext.
- Coordinate with the Chair of Communications for advertisement of future events. Coordinate with the Vice President in monitoring the use of funds designated for graduate and professional student programming purposes, update budget when necessary.
- Outline responsibilities of Committee members and meet with members already identified to facilitate planning of the upcoming academic year.
- Begin planning staple events for Fall 2023, including but not limited to: Bowling night, Volleyball Tournament, Restaurant Fridays, ice cream social, Friendsgiving, ext. Soccer Tournament. Reserve field for soccer tournament for April 2023 because fields fill up fast.

Meeting attended:

- Bi-weekly GPSA executive board meeting
- Numerous planning meetings for welcome week with necessary participants.

Chair of University Affair- Golrokh (Rose) Maleki; gpsa.university@wsu.edu

Tasks Completed:

- Introducing students for the university Committees
- Updating the university committees
- Reaching out to Native American Program to engage them
- Reaching out to the Veteran's office to engage them



Meeting attended:

- Bi-weekly GPSA executive board meetings
- Meeting with the coordinator of the Faculty Senate for the representatives
- Meeting with the professional development chair and graduate school to follow up for the A2i committee

Chair of Community Affairs-; gpsa.community@wsu.edu

Tasks Completed:

- Ordered stickers and banners for upcoming GPSA events
- Registered and coordinated GPSA participation in National Lentil Fest Parade
- Registered and organized GPSA participation in the All-Campus Resource Picnic
- Coordinating upcoming support for Cougar Food Pantry with Merri Lecoq
- Reached out to Phoenix Conservancy for upcoming collaboration
- Reached out to WSU Police Chief Gary Jenkins to coordinate meeting on Campus Safety
- Compiled data to order research and extension center boxes.
- Connected with College Hill Association about Graduate Student Representation.

Meeting attended:

- Meeting with Pullman city council member Nathan Weller
- Attended College Hill Matters Meeting
- Attended Bi-weekly GPSA Executive Board Meetings
- Meeting with Ajay and Pal about upcoming collaborative advocacy efforts.