



To join via Zoom: <https://zoom.us/j/273608591>

I. Call to Order

- A. Approve Minutes (1/22/18)
Minutes Approved

II. Guest Speakers

- A. Sierra Wu, Awareness Coordinator and Media Marketing Coordinator, WSU Access Center

1. Attend the free event, the visibility awareness symposium. The event will be live streamed at all WSU campus locations.
2. Q: What approach to take if people wanted to get tested?
 - a) Testing available at Counseling and Psychological Services (CAPS). WSU access center doesn't provide it.
3. Q: What kind of volunteering opportunities are available?
 - a) Mainly logistical and moderator opportunities. Send email to access.awareness@wsu.edu.

- B. Allison Kramer, R and Python Working Group

1. Group that brings together graduate and professional students (and occasionally faculty members) to discuss data analysis via R and Python.
2. Main page: <https://cereo.wsu.edu/r-working-group/>
3. Is there a possibility of weekend event?
 - a) Keep eyes open for updates. Collaborating with HPC club

- C. Joan King, Associate Vice President and Chief University Budget Officer

1. Presentation on Understanding University Budget [Attached via email to Senator].
2. The punchline of the presentation: WSU spent more than the carry forward amount over the last 4 years. The university not sustainable at this rate of overspending
3. Q: How University makes sure the research and extension centers are maintained financially?
 - a) Previously had substantial pieces of funding for research centers, however, not sure about current budget
4. How did previous administration have the authority to overspend?
 - a) There was a large carry forward, so did not get much funding. Simultaneously Deans, vice president, and chancellors spent independently. Overlapping of the two caused the deficit.
5. Q: If colleges spent money independently, and their own reserve balance could hit zero, who spent the budget and took the balance to negative?
 - a) More than one college to specify.



6. Q: Is there any plan to put a cap on how much individual colleges can overspend?
 - a) Each college, vice president, campus has a goal now. Measurable about that they will need to achieve.
7. Q: We don't see any fail safe. We have savings account but no overdraft protection?
 - a) We do have an overdraft protection now.
8. If you have any question, email joank@wsu.edu or call budget office

D. Gabriella Ramos, Outreach Coordinator, The Daily Evergreen

1. Q: How will you guarantee the newly proposed fee goes towards The Daily Evergreen? The referendum mentions support for the WSU Office of Student Media Board (SMB), and not the Daily Evergreen specifically.
 - a) SMB has three full time staff. Daily evergreen utilizes 4/6 departments. Largest amount of funding goes to The Daily Evergreen.
2. Q: What is feasibility of adding a cap. For instance, a time frame of how long we would have to pay the fee.
 - a) Not possible to answer that right now
3. Q: Is there any way to collect money from donation from alumni?
 - a) There is a way, but it's not the most sustainable source of revenue
4. Undergraduates will also pay if they pass the vote in ASWSU
5. If students are the sponsors, are we getting any oversight in terms of the spending?
 - a) The SMB meetings are public so the information will be available.
6. What happens if we don't pass the referendum?
 - a) If it does not pass, we will move down to four days a week the rest of the semester, and later two days a week.
7. Q: Has cutting the number of printing been considered? Or switching to an online version?
 - a) It would be helpful, but that is not in the interest of the students
8. What percentage of the readers are graduate students?
 - a) They haven't done any demography of that kind
9. How is this going to affect WSU students that are not in Pullman?
 - a) It only affects the Pullman campus
10. (Shane) the budget sheet does not take into account the projections of budgets. What if the fees are increased in the future?



III. New Business

A. Student Media Referendum Discussion & Vote

1. Debate: One senator mentioned that “there is no accountability” [currently from GPSA to the Student Media Board]. That is incorrect. We have a GPSA senator who sits on the Student Media Board.
2. Debate: If we are financially involved with SMB now, there needs to be a formal process of transferring information.
3. Point of order: Do we have a seat in SMB?
 - a) Yes, we have five people that have a seat.
4. Debate: The university cannot touch this money, it goes directly to the newspaper. We owe this much to Daily Evergreen if they are asking for it.
5. Agreement to change language on Referendum. ~~Undergraduate~~ → Graduate.

B. Introduction of the GPSA Budget:

1. Two budgets:
 - i. One budget with the Children’s Center Increase (\$15,000)
 - ii. One budget without the Children’s Center Increase
 1. GPSA has always given \$60,000 to the Children’s Center since 2009. Unfortunately, need to pay \$75,000 this time to keep the services we usually get
 2. If we \$60,000, the hours would be cut to 5:30-9:00pm (instead of until 9:30pm) and the annual fee would rise to \$100 (instead of \$50)
 3. 33 graduate student families and 59 children benefit from the center. 1300 visits this semester.
 4. How many grad students benefited from travel grant?
 - a) About 100 graduate students 38 provisional students were awarded
 5. Q: Is there any way we can only pay the extra fees (\$50 extra per family per year) instead of paying the \$15000 extra?
 - a) Executive board will look into it
 6. (Senator) Senators shouldn’t get money (food vouchers) for not being here. Senators at home should be able to arrange their own food.
 7. Q: Can we lower the \$500 monthly daytime childcare fees to accommodate for the \$50 increase in evening childcare fees?
Question not understood clearly
 - a. There was confusion with the question. GPSA does not cover daily childcare, we only fund the Evening Childcare Program



8. (2nd Budget) The extra \$15000 is going to affiliate funding and money for travel grant
9. Q: How are affiliate funding and travel grants going to be affected with the changes?
 - a. We had enough money to cover all the students that applied for travel funding (80% of full amount).
10. Affiliate funding would go up by \$5000. We cannot satisfy the entire amount request by all the RSO's (we would not to over-double the budget). It is more convenient to focus on criterion for funding allocation.
11. The childcare center is providing great service. International graduate students are benefiting the most. It is not enough \$64000 won't be enough, we need to allocate \$75000 (it is better to give asking amount now and not risk discontinuation of services).
12. Motion on floor: Amend the allocation to Children's Center by \$4,000 (From \$60,000 to \$64,000).
 - a. Motion fails. Budget for the Children's Center remains at \$60,000

IV. Important Announcements

A. [GPSA Elections](#)

1. Half of your term is already up!
 - a) Consider running for re-election (You must reapply again)
 - b) Consider taking on a bigger role within GPSA (Director, Exec Office)
 - c) Applications are open
 - d) GPSA Elections are in March 5-8

B. [Spring 2018 Travel Grants Are Now Open](#)

1. Travel Period: January 6, 2018 - April 13, 2018
2. January 9, 2018 - April 16, 2018

C. [GPSA Excellence Awards Are Open](#)

1. Awardees for TA, GA, RA, GSI will receive a \$500 scholarship
 - a) 8 awards, two per category

2. Closes: 2/15/18 at 11:59pm

D. [Senator of the Year Award](#)

1. Enhance your CV and earn a scholarship
2. Nominate someone or self-nominate

V. Adjournment



Appendix:

GPSA Executive Board Reports

January 18, 2018 - February 9, 2018

President's Report — Shane R. Reynolds

- 1/19:
 - Meeting with VP Mary Jo Gonzales. Discussion focused primarily on mental health on the campus and potential factors that could lead to adverse mental health.
- 1/29:
 - Met with Senator Ren about WSU Transportation and their budget requests.
 - Met with HWS Renee Coleman-Mitchell, Sally Makamson, and Paula Adams about updates
 - They are NOT looking for a fee increase this year.
 - They are looking into a graduate insurance plan that all students can purchase into (this would help professional students).
 - HWS/CAPS/Violence prevention has over a dozen positions to fill that they expect to be filled by the summer.
 - Looking to rename all of the services over there “Coug Care”
- 1/30:
 - 1 on 1 meeting with Director of University Affairs David Silva. This meeting serves as a check in for feedback in both directions.
- 2/2:
 - Meeting with WSU Transportation. Went over their financials. They will ask GPSA senate to approve a 5% increase in transportation fee via 2/3 senate vote.
 - They also described their increased S&A ask and the reason they need these funds.
 - We discussed potential funding avenues for the future.
 - Met with Pullman 2040
 - Discussed our combined interests in the community.
 - Suggested Director of Community Affairs Tiffany Alvarez
- 2/5
 - Worked on S&A budget proposal for 18-19.
- 2/7:
 - Met with Child Center. Discussed our frustration with communications and the ask from the child center. The \$60,000 we give them hasn't increased in 10 years and their accounting shows they need more money.
 - Budget proposal is with and without increase to childcare center.
- 2/8:
 - Attended Faculty Senate, nothing to report.

Vice President's Report — Amir Gilmore

- 1/22
 - Facilitated and attended the GPSA Senate meeting
- 1/23



- Facilitated budget committee meeting
 - Discussed various budget lines:
 - Affiliate Funding
 - Travel Grants
- 1/25
 - Attended Exec Board Meeting
 - Discussed with Execs about their budgets
 - Attended ESFCC Advisory Council Meeting
 - Discussed the transition of the current council to the new one
 - Discussed application materials for new council
 - Attended SHAC Meeting
 - Discussed new initiatives for the flu season
 - Discussed the officer structure for next year
- 1/26
 - Spoke with Berto Cerrillo from Student Involvement to discuss strategy between Student Involvement and GPSA
- 1/28
 - Sat on a Student Government Council (SGC) meeting regarding the Washington Student Association and leadership within the organization
- 1/29:
 - Met with Senator Ren about WSU Transportation and their budget requests.
 - Met with HWS Renee Coleman-Mitchell, Sally Makamson, and Paula Adams about updates
- 2/1
 - Worked on the S&A budget
- 2/2:
 - Meeting with WSU Transportation. Went over their financials. They will ask GPSA senate to approve a 5% increase in transportation fee via $\frac{2}{3}$ senate vote.
- 2/6
 - Received a letter from the Children's Center explaining their budgetary constraints.
 - \$60,000 is not enough to operate the center
 - They need \$75,000
- 2/7:
 - Met with Child Center. Discussed our frustration with their communications. We collectively worked on a proposal to reduce the expenditures.
- 2/8:
 - Finalizing the draft of the 2018-19 budget
 - Sent "A Letter to Senate #2" to Senate
- 2/9
 - Had the first University Working Group Meeting
 - I am co-chair of Cultural Competency and Ally Training
 - Met with the other co-chairs

VPLA's Report — Josh Munroe

- 1/18
 - GPSA Executive board meeting - Discussed upcoming Cougar Day plans



- Made last-minute roster changes to the Cougar Day team, sent out materials to attendees
- Met with President Schulz to discuss PDI funding, mental health on campus, Higher Education Act reauthorization
- 1/19
 - Picked up Motor Pool vehicles, finalized travel itinerary for Cougar Day
 - Met with VP of Student Affairs, Mary Jo Gonzales, for our monthly meeting to discuss grad-prof student issues
 - WSA Board of Directors call - Discussed current legislation in Olympia, future plans for the organization and their General Assembly
- 1/21
 - Cougar Day at the Capitol!
 - 7 hour travel to Olympia, including lunch
 - Check-in went smoothly
 - Dinner as a group and last-minute advocacy plans discussed
- 1/22
 - Cougar Day at the Capitol!
 - Early start times (8:15 am, 8:30 am) for some teams
 - Productive discussions with various representatives on issues of graduate research funding, student loan rates/options, student mental health, coverage for DACA-status and international students, etc.
 - Meeting with Lt. Gov. Cyrus Habib on the political impact of Washington as a reaction to federal-level actions
 - Meeting with Gov. Inslee with other student leaders. Mental health services the largest item of discussion during the 20-minute meeting
 - Returned to Pullman by 11:30 pm
 - Applications for Spring 2018 NAGPS LAD opened
- 1/25
 - GPSA Executive Board meeting - Review of Cougar Day given
 - Met with Legislative Affairs committee members to discuss future plans on Spring 2018 NAGPS Legislative Action Days, the unionization report, and HEA reauthorization
- 1/26
 - Met with Berto Cerrillo from Student Involvement to discuss strategy between Student Involvement and GPSA
- 1/29
 - Meeting with GPSA Senator Hongda Ren about Transportation budget proposals in preparation for a meeting with John Shaheen later in the week
 - Meeting with Renee Coleman-Mitchell and other leaders at the Health and Wellness Center to discuss recent changes to the institution (check-up meeting)
 - Application for Spring 2018 NAGPS LAD closed
- 1/30
 - Team selected for Spring 2018 NAGPS LAD in Washington, D.C. - Joshua Munroe, Candace Chappelle, Jennifer Johnson, Shima Shams
- 2/1
 - GPSA Executive Board meeting - Discussed budget priorities for 2018-2019



- Preparation of travel items with Student Involvement, such as airfare, event registration, and lodging. Spring 2018 NAGPS LAD will be in Arlington, VA this year instead of Crystal City, VA
- 2/2
 - Started archiving project for the last three months of legislative news on higher education
- 2/6
 - Meeting with John Colton, representative for Senator Patty Murray, and Bryan Raines, representative for Senator Maria Cantwell
 - Discussed the PROPOSER ACT and Higher Education Act reauthorization
 - Discussed student mental health services
 - Discussed DACA student concerns
 - Discussed international student and parent-student priorities
 - Discussed future interactions with the Senators themselves at WSU
- 2/7
 - Reached out to Sen. Cantwell representative Bryan Raines about engagement by the senator in the Women in STEM event in April via a video vignette contribution
- 2/8
 - GPSA Executive Board meeting - Discussed budget proposal to be presented to the GPSA Senate next Monday (2/12)

Director of Professional Development - Jenn Johnson

- 1/18/18
 - Attended GPSA Executive board meeting to discuss updates, budget changes, and to give a report of PDI activity
 - Attended PDI Executive board meeting to discuss upcoming events, budget, outreach to other campus, and next steps for exit survey analysis
 - Added current expenses to budget and projected upcoming expenses for the remaining semester budget
 - Sent emails to students and committee members about upcoming events and tasks
- 1/22/18
 - Ordered swag for PDI and updated the budget
- 1/23/18
 - Attended PDI event: Dear Committee Member
- 1/25/18
 - Meeting with GPSA executive board to discuss current issues, updates, and give a report of PDI activity
 - Updated budget and PDI paperwork
- 1/30/18
 - Set-up, led, and cleaned-up PDI event: PPS: Methods and Results
 - Updated PDI budget
 - Sent emails and feedback to presenters
 - Met with GPSA President Shane to discuss current committee work and transition documents
- 2/1/18



- Attended GPSA Executive board meeting to discuss updates and give report on PDI activities
- Set-up, led, and cleaned-up PDI event: Communication and Presence
- 2/4/18
 - Set-up, led, and cleaned-up PDI event: The Other 98%
 - Updated PDI budget and sent emails to committee members about tasks and next steps
- 2/8/18
 - Attended GPSA Exec Board meeting to discuss proposed budget, upcoming events, and updates.

Director of Strategic Planning & Scholarship – Jing Sun

- 1/19 - 2/9
 - Judge solidation for GPSA Research Exposition. Emailed to executive officers, college deans, and graduate students coordinator, and reached out WSU foundation.
- 1/22
 - GPSA Research Exposition abstract submission deadline
 - Assigned committee members to grade abstracts. Each abstract is graded by two primary reviewers from the committee.
- 1/25
 - Meet Ana and Alex, GPSA Research Exposition event plan
- 2/5
 - Contact BCU for poster printing coupons. BCU offers All graduate and professional students a 5% discount for poster printing through July 1, 2018 (not limited to GPSA Research Exposition and Academic Showcase). Bookmark coupons will be picked up and distributed.
- 2/4
 - Committee member abstract review finish. Calculated all scores.
- 2/5
 - Committee meeting
 - Third reviewer is assigned for 20 abstract with 5 points difference in grades by the two primary reviewer
 - Decide the cut off points for acception.
- 2/6
 - Meet with WSU catering for Judge meals
 - Final review of GPSA research exposition abstract selection results
- 2/7
 - Send GPSA research exposition abstract selection results to Ana, WSU foundation
- 2/8
 - Contacted University communication for sending judge invitation emails to all faculty, staff, and postdocs.

Director of Communications Report – Candace Chappelle

- 01/18
 - Attended Executive Board Meeting
 - Worked with Steve Nakata regarding the 01/22 MM
 - Updated GPSA Website



- 01/19
 - Worked with Steve Nakata regarding the 01/22 MM
- 01/21
 - Attended Coug Day at the Capitol in Olympia, Washington
- 01/22
 - Attended Coug Day at the Capitol in Olympia, Washington
 - Worked with Steve Nakata regarding the 01/22 MM
- 01/23
 - Prepared Draft of GPSA SWAG order
 - posted media content on Facebook and Twitter
 - Worked with Kristen Maki regarding the 02/05 MM
- 01/24
 - Attended Faculty Senate Library Committee
 - Created Revisions for Committee duties, Responsibilities, and format
 - Worked with Kristen Maki regarding the 02/05 MM
 - Revised 01/22 Senate Meeting Minutes
- 01/25
 - Attended Executive Board Meeting
 - Met with President and Vice President regarding GPSA SWAg order
 - Worked with Kristen Maki regarding the 02/05 MM
 - Updated GPSA Website
- 01/26
 - Prepared Draft of GPSA SWAG order
 - posted media content on Facebook and Twitter
 - Worked with Kristen Maki regarding the 02/05 MM
- 01/27
 - Modified Draft of GPSA SWAG order
- 01/29
 - posted media content on Facebook and Twitter
 - Worked with Kristen Maki regarding the 02/05 MM
- 01/31
 - posted media content on Facebook and Twitter
 - Worked with Kristen Maki regarding the 02/05 MM
- 02/01
 - Attended Executive Board Meeting
 - Revised Committee Duties, responsibilities, and format
 - Emailed committee regarding new committee format
 - Worked with Kristen Maki regarding the 02/05 MM
 - Updated GPSA Website
- 02/02
 - posted media content on Facebook and Twitter
 - Worked with Kristen Maki regarding the 02/05 MM
- 02/03
 - posted media content on Facebook and Twitter
- 02/04



- generated content to post on Facebook and Twitter
- 02/05
 - Revised Committee Duties, Responsibilities, and format
 - Met with Communications Committee
 - Worked with Kristen Maki regarding the 02/05 MM
 - Updated GPSA Website
- 02/06
 - Revised Committee Duties, Responsibilities, and format
 - posted media content on Facebook and Twitter
- 02/07
 - posted media content on Facebook and Twitter
 - Updated Budget
 - Worked with Kristen Maki regarding the 02/26 MM
- 02/08
 - Attended Executive Board Meeting
 - posted media content on Facebook and Twitter
 - Revised Committee Duties, Responsibilities, and format

Director of Grants Report – Motahare Athariboroujny

No report. Please see the Director.

Director of University Affairs Report – David Silva

- 1/11-1/12/2018
 - Could not be added in the last report because of confidentiality of the committee, but the Murrow Dean Search conducted interviews in Spokane.
- 1/19/2018
 - Met with faculty working with Murrow media to spread awareness and needs for TEDx videography. There is interest, but more details needed. (Updated: with TEDx being planned farther out than originally thought, this is of less immediate importance)
- 1/21/2018
 - Reviewed bylaws changed and set comments to the Internal Affairs Director
- 1/26/2018
 - Scheduled items for the Murrow Dean Search visits. Reviewed updated committee information. Everyone in Murrow, please be sure to attend the discussions on Feb 12 and Feb 16
- 1/29/2018
 - One-on-one meeting with Shane. Discussed plans and priorities for the upcoming semester.
- 1/31/2018
 - Finalized changes to the University Committee Reports. This included simplifying the form, eliminating the questions about the future meeting times, and deleting the agenda upload system. It should be easier to use, but more feedback is always welcome.



- Reviewed policies for the Travel Grant procedure and sent comments to the Exec team
- 2/2/2018
 - Worked on building the Census Survey in Qualtrics. The survey will be ready for testing and additional comments by the next Graduate Data Workgroup meeting
- 2/5/2018
 - Discussed with University Affairs Committee ideas for survey incentives. Ideas include: Apple Watch, Amazon Echo/Google Home, Bluetooth speaker, Bluetooth headphones, Xbox, Parking Pass, Fitbit
 - Prices and feasibility for these are being looked into. Also, feedback is sought for how much of an incentive each of these items actually is. We are thinking of maybe several smaller items instead of one very large item.
- 2/5/2018
 - Updated list of graduate committee members and tried to catch anyone who was not in the list last semester
 - Sent out calendar updates to all graduate committee members
- 2/7/2018
 - Graduate Data Workgroup meeting rescheduled to Feb 12. Testing of the census survey will take place then, and distribution should begin shortly after.
- 2/8/2018
 - Filled the empty position on the Student Ad Board. Thank you Jackie!!

Director of Community Affairs – Tiffany Alvarez

No report. Please see the Director.

Director of Internal Affairs Report – Sanaz Jarolmasjed

- 1/22/2018
 - Worked with Devinae to create the posters for the general election.
- 1/22/2018
 - Worked with Alex and Candace on the senator feature to take headshots and senator quotes.
- 1/25/2018
 - Updated the application forms for the General Election (Senator application form, Executive board application form, and filing forms for exec board).
- 1/25/2018
 - The material for the GPSA website for the general election was prepared.
- 1/29/2018
 - Attended a meeting with Residence Life Consultants: The meeting was with two consultants with the residence life and housing experience from around the country and they were interested in knowing about the experience of living in university-led housing, suggestions, advantages, and drawbacks from the student point of view. I conveyed graduate student concerns as discussed in GPSA Senate meeting on Jan. 22nd.
- 1/30/2018
 - Attended graduate studies committee: Reviewed four syllabuses for the meeting and presented them.



- 1/31/2018
 - Senator Satisfaction Survey results were categorized, updated and sent to the Exec board.
- 2/1/2018
 - The application forms for general election were opened.
- 2/4/2018
 - The signed contract for the online vote by SECSRC was sent to Dr. Krebil.

Director of Programming Report – Brittany Wood

- GPSA is again organizing the GPSA Senator of the Year Award. 2 awards will be handed out. FYI. Please nominate yourself and/or peers! Nominations due Feb 28
 - Nominate here: <https://orgsync.com/39017/forms/302801>
- Planning the GPSA Winter Social
 - Looking into hosting the event in the CUB Sr. Ballroom
- Organized the GPSA Bowling Night (Feb 9)
 - Zeppoz is still under construction, only 16 lanes available.
 - Used the remaining funds to provide food for attendant
- Planning the GPSA Excellence Awards Luncheon
 - Reserved JR. ballroom
- Excellence Awards are open until Feb 15. We will need to meet to select the winners. Currently we have many applicants (>50) for RA, TA, Grad Instructor, but other categories are limited (GA only has one nomination). Encourage others to nominate themselves and to seek nominations from their peers/advisors/etc. **The GPSA Excellence Award Ceremony is April 18 from 11 am - 1 pm.**
- Head virtual programming committee 2/7/2018
 - One item on the discussion was as follows:
 - **Currently there are no excellence awards for vet/prof students. What kind of award can we offer to honor the hard work of our vet/prof friends?** This info is being collected to draft a proposal to include a new award for next years GPSA Excellence Awards. Any other awards that GPSA can offer? Check out other universities/graduate & prof association and what types of awards they offer.
- Planning Etsi Night for March
- UFit 4.0 is underway. We have well over 80 folks signed up (an increase from last year!) Based on committee requests for swag and discussions with the GPSA exec team, we have moved forward with the following GPSA prizes: gym bag + water bottle + gym towel + coozie + hat (and potentially t-shirt) that we can divvy up to the winners of Ufit and the soccer tournament. It will cost us ~\$1000 of our budget funds (with additional help from Communications Committee). Sign up for Ufit continues until Feb 12 (Register here: <https://orgsync.com/39017/forms/188841>). Please share the event with your friends/colleagues/you know the drill. To clarify, it is a 10 week program, but you win a



prize (some combination of swag above) if you attend at least twice a week for 6 of the 10 weeks and write a paragraph about the program