



Graduate and Professional Student Association

GPSA Senate Minutes#11
March 8, 2021
Via Zoom
5:30 PM

Zoom

[GPSA Senate Absence Request Form](#)

[GPSA Senate Attendance Spreadsheet](#)

If you would like to add items to the agenda, please email the Executive Vice President by the Wednesday before Senate meetings. Minor edits to this agenda can also be suggested over email.

Pay close attention to the Guest Speaker. You are expected to engage in conversation and ask pertinent questions. Some prior research is encouraged so that questions and comments are well-informed.

Here's the agenda:

- 5:30 | Call to Order
 - Approval of Senate Meeting #10 Minutes
 - ❖ **Approved as written**
 - Approval of Senate Meeting #11 Agenda
 - ❖ **Approved as written**
- 5:35 | Announcements
 - PDI Updates (Anika VanDeen, Chair of Professional Development Initiative)
 - The PDI calendar is [here](#)
 - How a University Works
 - March 10th, 1 PM – 3 PM
 - Unstuck: The Art of Productivity
 - March 12th, 1 PM – 2:30 PM
 - Panel Discussion: Balance of Work, Life, and Family
 - March 23rd, 12 PM – 1:30 PM
 - Panel Discussion: A view of Work in Non-Academic Jobs (Vancouver Campus Edition)
 - March 25th, 3 PM – 4:30 PM
 - [Programming Updates](#) (Rachel Wong, Chair of Programming)
 - Restaurant Week
 - March 8-19
 - Chat & Chew with Vice President of Student Affairs, Mary Jo Gonzales
 - March 15
 - GPSA Social Media posts daily about each programming event.



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- Yoga and Mindfulness
 - March 26
 - April 14
- [WSU Interdisciplinary Graduate Social Justice Conference \(WSU SJCON\)](#) (Kathryn Manis, Graduate Student Instructor)
 - Virtually on March 12th-13th, 2021
 - Kathryn Manis: The event will be completely free. Our theme this year is Coalitions and Coalitional Possibilities. We have fabulous keynotes, activists, faculty, staff, and graduate students who are interested in how to theorize social justice and coming together to see how it works and how to implement it in various places. What it would look like and what struggles would come in our way. We also have panels who are community members and faculty. I would also like to shout out to Adnan Mohamed (GPSA Chair of Communications), for being an amazing person to work with. He was very patient with us as to update our website. He is very fast and kind and we are appreciative. So, Thank you so much, Adnan!
- Open University Committees
- Research Expo (Rabayet Sadnan, Chair of Awards & Scholarship)
 - Few submissions this year
 - On March 10th, applicants will receive a notification about the status of their submissions.
 - If the application is accepted, the applicant needs to submit by March 16th their pre-recorded presentation.
 - If you would like to be a judge for the Expo please email gpsa.scholarships@wsu.edu.
- Legislative Affairs Updates (James Dalton, VP of Legislative Affairs and Chair of Legislative Affairs)
 - Graduate student Washington Student Achievement Council made it through Washington State Senate
 - If you want to share your story or someone else story around health care, childcare, reproductive rights, contact James Dalton at gpsa.vpla@wsu.edu
- Graduate Student Concerns
 - Ninh Khu: A student got charged more than a hundred dollar for COVID-19 testing. I told them to contact Joel. We still get concerns like that, but we encourage using regular providers.



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- GPSA leadership team stated that students should not be charged for COVID-19 testing, but they will bring it up in the meeting with Mary Jo.
- 5:50 | Guest Speakers
 - [John Shaheen, Director, WSU Transportation Services](#)
 - [Chris Boyan, Associate Director of Operations, WSU Transportation Services](#)
 - Damen Rodriguez, Program Support Supervisor, WSU Transportation Services.
 - Alex Howell
- 6:05 | Q & A with Transportation Services
 - John Shaheen, Director, WSU Transportation Services
 - The proposal is asking for a commitment/like an investment in the student transit program of 1.80\$ additional to the student transit fee. However, this does not guarantee to maintain the current transit level.
 - We did not receive Federal and State COVID-19 relief funding.
 - Service level was reduced to maintain the savings and that helped us to go through this year.
 - If we do not receive relief money, we will reduce the service more again.
 - Reanne: Did the data you present only include transportation without parking?
 - Yes! Correct.
 - James: If we are expecting a decrease in the enrollment, why do we need pre-COVID-19 transit levels?
 - Let me give you some context: pre-COVID-19, 60-70 people use the bus each minute. If people are concerned about that, we still need a number of buses to move at least half of the students. Otherwise, we will leave people behind or get crowded with few buses. That is why we said we will be back to the pre-COVID-19 level.
 - If funding is not received, what a decrease in service would look like? Will the decrease be what we already have? Or what it be similar to the pre-COVID-19 level?
 - It depends on how much money we have. It could be the same as the level of service right now, but we are looking at a reduced level similar to the pre-COVID-19. Based on the estimated data for 2022, we are looking at 3 hundred 44 thousand. This leads to take 2 buses off the line. This is a significant decrease in service.
 - Ninh: What the data look like from 2010-2020? Were you operating on contingency fund or it has been always levels?



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- The transit advisor group always felt the need to have contingency funds and we indeed need them. If COVID-19 approved anything, it showed that reserves are important because you never know what is going to happen.
- Were the expanses equal from 2010-2020 or were there ups and downs?
- It fluctuates. I do not have the history.
- Ninh: Is it a permanent increase forever or if the ridership goes up again and then we decrease it?
- Enrollment has to go up. However, once we increase, it will typically stay the same.
- Wrya: There is a 45-minute delay between buses on weekend. Do you have a faster service on the weekends?
- One of our goals is to get away from the 45 minutes in the frequency between buses. We plan to get it down to 30 minutes. Once we recover, our plan is to improve the service.
- Alex Howell
 - Student Transit Program was developed in the 1970s.
 - Funding sources include student organizations (e.g., student transit fee) and Pullman city.
 - In Spring 2017, ASWSU and GPSA voted for a one-time 5-dollar increase.

TAG Proposal FY22	
Current STF	
☛ Semester:	\$36.08
☛ Year:	\$72.17
Proposed Increase @ 5%	
☛ Semester:	\$1.80
☛ Year:	\$3.60
If approved	
☛ Semester:	\$37.88
☛ Year:	\$75.77

- Asking for approval from the GPSA to increase the student transit fee by 5%.
- Samantha Edgerton (Executive Vice President and Budget Chair): If you have any questions about transportation, send them to me at vpgpsa@wsu.edu.
- Our guest speakers will be back on March 22nd and we can vote on the proposal.



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- You will have an opportunity for more discussion.
- 6:10 | Guest Speakers
 - [Malathi Jandhyala, MS, CIP, Senior Research Compliance Specialist, Human Research Protection Program, Office of Research Assurances](#)
 - [Joe Crossno, Assistant Director, Human Research Protection Program, Office of Research Assurances.](#)
- 6:20 | Q & A with IRB
 1. Data scraping is becoming common practice for data collection and a great source of data for research. My question is that, if we want to scrape data that is allowed by the website owner (through API) and is publicly available to everyone (i.e., You do not need to register or log in to see those data) do we still need an IRB approval for collecting those data?
 - No! If the data is truly publicly available, then you are not obtaining (or creating) identifiable private information.
 2. For example, let us say there is a marketplace for some products and people write reviews for those products. These reviews come with the name and photo of the author. And all of these (the content of the review, the name of the author and, the profile image of the author) are publicly available. If we want to collect these kinds of data, can we just go ahead and collect them? Or do we need IRB approval for that?
 - Still no...but be sure you are aware of the terms of use and privacy policies for every source of your data!
 3. Is an IRB needed to record an oral history with elders on a tribal reservation? What if WSU has a Memorandum of Agreement (MOA) with the Tribe?
 - Maybe, WSU researchers must respect tribal sovereignty, in some cases, this means you will need approval by the Tribal IRB/Ethics Review Board as well as permission.
 - In some circumstances, the Tribal IRB may wish to defer to the WSU IRB, when this happens the WSU IRB performs a “local context” review (an AI/AN representative).
 - The remainder of the review depends on the applicability of HHS regulations.
 - It is important to note that many oral history projects are not DESIGNED to develop generalizable knowledge and do not require IRB review under HHS regulations.
 4. What if WSU has a Memorandum of Agreement (MOA) with the Tribe?



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- MOUS are not specific to IRB, there are more general commitment. This does not change IRB requirements. For more, visit:
<https://native.wsu.edu/cnrc/>
4. How do I know if I need IRB approval for my research?
 - Go to <https://irb.wsu.edu/do-i-need-irb-reveiw/>
 - Download the “Human Subject Research Determination” form and complete it. If you would like assistance making the determination or think you will need an official letter documenting (e.g., for publication purposes), simply note this in the subject line of an email and submit the form to irb@wsu.edu
 - Note that your faculty adviser will need to be listed as the “PI” when submitting to the IRB and you would list yourself as the “co-I” or “co-PI”.
 5. How do I know if my human subject research is “Exempt”?
 - The question assumes that you have already done the “HR” determination and discovered that your project does not meet the federal definitions of human subjects and research (requires IRB review).
 - The regulations place limits on who is allowed to make an exemption determination (it has to appropriately qualified individuals and the policy/procedure needs to be written).
 - To meet the above requirement, exempt determinations at WSU must be made by submitting an Exempt application form to irb@wsu.edu
 - At WSU, HRPP staff usually make these determinations, although IRB members also review exempt applications.
 6. What do I need to do if my research is in a facility outside of WSU?
 - It depends on the “facility”, you may want to contact our office for assistance answering some important questions.
 - Is it an “institution” with its own IRB?
 - Do they require all projects at their location to be reviewed by their own IRB?
 - If yes, will they allow WSU to defer to their IRB (to avoid dual reviews)?
 - If no, will they enter into an “Institutional Authorization Agreement” to allow the WSU IRB to review?
 - Does WSU have a reciprocal agreement with their IRB (e.g., St Joseph Providence Health System IRB or WSIRB)?
 7. What do I need to do if I need to modify my methods of data collection?



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- Any significant change including a change in data collection methods, advertising or recruitment materials, or the consent form or process must be submitted to the IRB/HRPP Office for review as an amendment.
 - Use the “Amendment Request” form: [hepps://irb.wsu.edu/forms/](https://irb.wsu.edu/forms/)
 - For changes to personal (not including the Principle Investigator), you can submit a much simpler personnel change.
 - For non-substantive changes (e.g., to correct spelling or grammatical errors or make other changes that do not impact participants), an administrative amendment can be submitted.
- 6:30 | Break
 - 6:35| Open Floor
 - Breakout rooms – Will be divided by colleges again. Please discuss what you feel are the most urgent issues facing your departments this semester. Is it better than last semester? Are there areas that you have seen improvement? Are there things that have worsened for grad and professional students?
 - After discussion, we will take some time to hear responses.
 - Michael Martinez, College of Arts and Science, sociology department concerns regarding funding people in the program, budget cut, summer stipend, and fieldwork.
 - 6:50 | New Business
 - Programming Reallocation - Vote
 - Redistribution of Travel budget - \$400
 - ❖ **Approved as written**
 - 7:00 | VP – Corner
 - Upcoming S & A presentation regarding GPSA budget
 - Budget Committee will be meeting Wednesday to discuss
 - Expected finalization by Friday
 - RSO Fall/Annual Application Period
 - Rollout at next Senate meeting on March 29
 - Application period closes on April 12
 - Decisions emailed out on April 26
 - 7:05 | GPSA Elections – [Candidate Statements](#)
 - James: How would go about working undergraduate students across the state to highlight graduate students’ issues? Graduate students’ issues are their issues and they are all students’ issues.



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- Reanne: We mobilize undergraduate students to let them be aware what is good for them is good for graduate students and vice versa. Being communicative with the existing bodies across other universities in the state, having representatives in WSAC, demonstrating that we are an asset and voice that is worth bringing to the table.
- James: How would you motivate graduate students to take part in the advocacy effort taking into consideration they are busy with their research, life, and work?
- Reanne: There are people like GPSA senators and others who care, but we need to give a platform like GPSA. Besides, expanding our social media engagement around legislative issues and direct them how they can be involved. As much as we can providing platforms to facilitate their engagement.
- Samantha Edgerton: Adnan Mohamed has a comment here “Behnaz is very involved in our work. She works in all working groups. She is supportive and thoughtful”.
- Rachel Wong: What position you are interested in chairing? Do you see any struggle with being out of Pullman and being a chair?
- Behnaz Molaei: I am interested in Awards and scholarships. I do not see any struggle with that because I was told it could be reviewing some papers and abstracts. That is why I do not choose the other ones because if they need to be in Pullman, that would be difficult.
- Ninh Khuu: if you have meetings with high-level administrators, but they do not address your questions. What will you do to hold them accountable?
- Behnaz Molaei: I would repeat questions in different ways to have them reminded.
- Arian Karimitar: You mentioned the struggles of international students. Do you have any specific plans/concerns you want to share with GPSA or any group we are working with?
- Arpita Sinha: International students do not know resources available to them such as health care resources. My plan is to put these resources together and share them with international students.
- 7:30 | Adjournment



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GPSA Executive Board Reports

GPSA Executive Board Reports February 20th- March 5th, 2021

The lists below are not meant to be comprehensive. If you need clarification or have any questions, please contact the corresponding individual.

President's Report – Jenn Johnson

- Tasks Completed
 - Compiled election information into ballots for general elections next week
 - Purchasing forms
 - Sponsorship forms
 - Created agendas for administration and committee meetings
 - Created flyers for upcoming events
 - Finalized details for Chat & Chew with VP Gonzales
- Meetings Attended
 - WSA Board of Directors meetings
 - GPSA Senate
 - Meeting with President Schulz, Provost Chilton, and VPs to discuss GPSA concerns
 - Athletics Council Committee meeting
 - Meeting with Student Affairs AVPs to discuss GPSA concerns
 - Athletics Council Committee meeting
 - Meeting with GPSA advisors
 - RADS Virtual visit
 - Restaurant week planning committee meeting
 - Roundtable with WA student association Presidents
 - GPSA Executive Board meeting
 - Pullman 2040 steering committee meeting
 - Faculty Senate
 - GPSA Community Affairs Committee meeting

Vice President's Report – Samantha Edgerton

- Tasks Completed
 - Agenda for Senate meeting #11
 - Facilitated Senate meeting #10
 - Sent meeting minutes for Senate meeting #10
 - Responded to email inquiries regarding RSO funding
 - Reviewed and signed requests for ETRs and POs
- Meetings Attended



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- GPSA Senate
- Meeting with President Schulz, Provost Chilton, and VPs to discuss GPSA concerns
- Meeting with Student Affairs AVPs to discuss GPSA concerns
- RADS Virtual visit
- GPSA Executive Board meetings
- Diversity, Equity, and Inclusion training
- Faculty Senate

Vice President of Legislative Affairs Report – James Dalton

For questions for James, please email gpsa.vpla@wsu.edu

Chair of Awards and Scholarships – Rabayet Sadnan

- Tasks Completed
 - Assign judges to abstracts
 - Sent Research Expo abstracts to judges
- Meetings Attended
 - Senate meeting
 - GPSA Executive Board meeting

Chair of Communications Report – Adnan Mohamed

- Tasks Completed
 - 3/8/21 GPSA Monday Minutes
 - Posted on Social Media
 - Put programming events on the website
 - Updated Washington State University Annual Interdisciplinary Conference on Social Justice
- Meetings Attended
 - 3/4/21 Executive Board meeting
 - 3/4/21 Programming Committee

Chair of Programming Report – Rachel Wong

- Tasks Completed:
 - Organization for upcoming Restaurant Week
- Meetings:
 - 2/22 Senate Meeting
 - 2/25 Exec Board Meeting
 - 2/25 Student Media Board
 - 2/26 Restaurant Week Meeting
 - 3/2 Ingredients Pickup for virtual dining event
 - 3/2 CUB Advisory Board



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- 3/4 Exec Board
- 3/4 Restaurant Week Meeting

Chair of Professional Development Report – Anika VanDeen

- Tasks Completed:
 - Worked with Adnan and Brian to move location of headshot photoshoot to CUB 204, rather than outside
- Meetings:
 - 2/22 Senate Meeting
 - 3/4 Exec Board Meeting
 - 2/24 PDI Exec Meeting
 - 3/3 PDI Exec Meeting
 - 2/19 PDI Event, Submitting your thesis and dissertation
 - 2/23 PDI event
 - 2/24 Meeting with Brian and Adnan about photoshoot
 - 2/26 PDI event: Understanding the tides of transition

Chair of Travel Grants Report – Arian Karimitar

For questions for Arian, please email gpsa.grants@wsu.edu

Chair of University and Student Affairs Report – Anastasia Vishnevskaya

For questions for Ana, please email gpsa.university@wsu.edu

Chair of Community Affairs – **VACANT**

Chair of Internal Affairs Report – **VACANT**