



To join via Zoom: <https://wsu.zoom.us/j/609454442>

[Virtual Attendance Sheet HERE](#)

- 5:30 | Call to Order
  - Appoint Chairperson
    - Ralph starts Senate Meeting as chair.
    - Ralph relinquishes the chair.
    - Nominations to chair the senate meeting.
      - Kristen Johnson nominated to chair senate meeting.
      - **MOTION PASSES**
  - Approval of 11.04.19 Senate Meeting Minutes
    - Approved
  - Approval of the 11.18.19 Senate Meeting Agenda
    - Amended. Place President Chikhany under New business for medical leave absence that is separate from VPLA.
    - Approved
- Announcements & Events
  - **PDI Events**
    - PDI Events
      - [Stress and Mindfulness Workshop](#)
        - a. Dec. 4th, 2019, 5–6PM
      - [Writing Lock-in II: GWC consultants will be available](#)
        - a. Dec. 5th, 9AM–1PM
  - **Programming Events**
    - [2nd Annual FRIENDSGIVING at Etsi Bravo](#)
      - Wednesday, Nov. 20, 7:00–9:00PM
      - Free Food catered by Black Cypress
      - Drink specials (not free), bring your ID/International Passport and Cougar Card
      - First come! first serve!
  - [Research Expo](#)
    - Date: Thursday, March 26, 2020
    - [Abstract submissions](#) are now open until Jan. 15, 2020.
  - [Donuts with the Dean](#)
    - Dec. 11th from 11AM – 1 PM in the GPSA Graduate Study Lounge
  - **GPSA strategic planning**
    - [Visioning Survey](#) - Open until 11/27/19
  - **Graduate and Professional Community Events (Where to look!)**
    - Please check [WSU Events](#) page for October & November events, our [GPSA Community Engagement Page](#), and GPSA on social media.



- Open Floor
  - **Performance Reviews** - President Chikhany
    - Senate members to review their Committee Chair and the Senate Chair.
    - The evaluations are going to be used to help determine chair-of-the-year awards. The same is also being done for Senate Members, in order to provide a quantitative way to evaluate Senator-of-the-year.
- New Business
  - **Bylaws** – Internal Affairs Committee
    - Ralph
      - Bylaws working group worked on the bylaws over the summer, which consisted of Jennifer Johnson, Anastasia Vishnevskaya, Kristen Johnson, Allison Fisher, Michael Craven, Andrew Gillreath-Brown.
    - Kristen
      - Updated for clarity, communication, and to take out contradictories.
      - Main Updates
        - a. VPLA position - not an appointed position, but an elected one.
        - b. Service on the University and GPSA Committees:
          - Senators are required to serve on at least one (1) GPSA Committee, service on the WSU Committees is optional.
          - Executive Officers - serve on at least two (2) University committees;
          - College Representatives - serve on at least one (1) University committee.
        - c. GPSA Members Attendance Policies. These attendance policies are the same that the Senate voted on in October.
        - d. Better clarification of what the Elections procedures look like.
          - Former Special Elections section is replaced with Regular Nominations and Open Applications.
          - The logic behind these procedures stays the same as with Special Elections, despite it being called something different.
        - e. GPSA Affiliate RSO funding



- Clear outline of the procedures.
- The minimum of \$500 and maximum of \$2500 can be requested per year.
- f. Workshops for RSOs that have received funding.
- g. Sponsorships of the programs consistent with the GPSA mission.
- Motion to strike the old bylaws and approve the new bylaws.
  - Questions/Discussion
    - a. Concerns about VPLA being elected position.
    - b. President and Vice President should not be required to serve in GPSA before running for those positions.
    - c. Should not be a minimum of \$500 for RSO Affiliate Funding.
    - d. Article 7, Section 1 - have to accept the election results.
      - This provision was changed in the most recent version of the bylaws, which is now Article 7, Section 1F. Therefore, this is no longer an issue.
    - e. Motion to strike RSO Funding sections from the new bylaws.
      - This would be with the intention that the IAC would look closer at RSO Funding in the bylaws, then would present a substitution at the beginning of the Spring semester.
      - Question: It is difficult to apply on a yearly basis. Some RSOs may need to apply on semester-basis, since some RSOs may reform at different points throughout the academic year.
        - From a logistical standpoint, it is easier to just have 1 application period in order to allocate money for the year, rather than twice a year.
        - Motion to postpone Bylaw discussion until next semester.
          - Question: Need to move the bylaws forward, because bylaws are always a work in progress. These are supposed to be updated every couple of years. However, amendments can be made at anytime.





- a. Hopefully will have members come to Olympia, and will be meeting virtually with members as well. Need the members to communicate issues in real time.
  - Motion to approve virtual attendance for VPLA
    - a. MOTION PASSES
- **GPSA Office Hours During Break**
  - The GPSA office will be closed from Monday, November 25th until Friday, November 29th for Thanksgiving break.
  - The GPSA office will be closed from Monday, December 16th until Monday, January 13th for winter break.
  - During the above-mentioned breaks:
    - The GPSA executive officers (President, VP, and VPLA) will check their email, respond to any rising matters, and tend to any GPSA needs within 24 hours, except on the following days where responses might be delayed for up to one business day after the last day in each bullet item:
      - a. 11/24–11/25 (Thanksgiving)
      - b. 12/23–12/24–12/25 (Christmas)
      - c. 12/31–1/1 (New Year)
    - With the exception of the dates listed above, the GPSA exec. officers will attend (virtually or in person) any committee, university, SGC, WSA, NAGPS, or other meetings.
    - The GPSA exec board (chairs of internal affairs, PD, programming, travel grants, communication, university and student affairs, awards and scholarships, community affairs) shall check their emails, respond to any rising matters, and tend to any GPSA needs on a weekly basis.
      - a. Each board member shall include an automatically generated email message that asks the individual(s) contacting them to email the president, VP, or VPLA, if the matter is urgent.
      - b. The travel grants chair, along with the committee members, are expected to score December travel grants applications during the first week of January to ensure timely processing of the grants.
- **Medical Leave – President**
  - President Chikhany
    - Due to medical needs, the president will not be physically present in the office on:
      - a. November 20–22, 2019



- b. December 2–13, 2019
  - Due to attending the Joint Mathematics Meetings where he will be presenting his doctoral research, the president will not be physically present in the office on the following dates:
    - a. January 13–17, 2020
  - On business days during his time away, the president will be available for Zoom meetings whenever needed (please email one business day in advance). He will also keep checking email on a daily basis; please expect a response within 12 hours. He can sign any documents; please use the office scanner to email those straight to him but also send an email so that he knows who he needs to send it back to. Please allow 24 hours for any signatures.
  - During the previously mentioned dates, the president will attend the following meetings (list may increase when other meetings are scheduled) via Zoom:
    - a. PDI exec meeting on 11/21
    - b. Board meeting on 11/21
    - c. EP15 forum on 12/2
    - d. Employee Excellence meeting on 12/2
    - e. PDI exec meeting on 12/5
    - f. Board meeting on 12/5
    - g. Driver's safety committee meeting on 1/15
    - h. 5 working groups semi-annual update meeting on 1/15
    - i. Board meeting on 1/16
- **Legislative Affairs update** – Legislative Affairs Committee
  - Coug Day at the Capitol 2020 (January 26–27, 2020 from Sunday to Monday)
    - Grad day will be on February 11th
      - a. Possibly different people or could also be the same; it just depends on the number of applications from Coug Day.
    - Applications are due by **DECEMBER 6th** on [CampusLabs](#)
  - Graduate student representation in the capitol.
- **Summer Expenditures Presentation** – President Chikhany
  - Any requests for any monthly budget report can be made by emailing [presgpsa@wsu.edu](mailto:presgpsa@wsu.edu) or Kandi Kambitsch at [kandi@wsu.edu](mailto:kandi@wsu.edu). Most reports for each month is usually around 30 pages or so.
  - Summer 2019 (May 16–August 19 2019) big ideas:
    - About \$160,000 spent



- Overlap with FY19-20 (Fiscal year ended on June 30, 2019)
- Some items may be expenses from before 5/16
  - About \$41,000 in carryforward that had to be returned to S&A
- **NAGPS, SGC, WSA Updates** – President Chikhany
  - NAGPS
    - GPSA is a founding member.
  - SGC
    - Morgan Atwood (SGC President of Global Campus)
      - a. GPSA has done a great job at SGC. Very important that all the student leadership organizations come together to make sure that we are all working together and meeting students needs. Ralph helped a lot with the website.
    - Having a stronger presence in SGC. Global Campus, Tri-Cities, and Vancouver all have lots of graduate students as well.
  - Off-Monday Meetings with Senate Chair
- Motion to extend Senate Meeting by 10 minutes.
  - **MOTION PASSES**
- 7:08 | **Adjourn**